

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 301 Park St.-Rockland, ME 04841  
Web Site: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema)

10/1/15 LEPC Meeting

The meeting was called to order at 1035 hrs. by Andrew Hart, Chairman at Knox County EMA Office.

Meeting Attendees:

Ray Sisk	Knox Cty. EMA Director	Andrew Hart	Knox County Administrator
Laurie Beckwith	PBMC	Peter Beal	Lyman-Morse
Jeff Marcotte	Maritime Energy	Robert Williams	DEP
Linwood Lothrop	Dir. KRCC		

- The minutes of the LEPC minutes for 8/4/15 and 10/2/15 were approved by Laurie Beckwith and seconded Jeff Marcotte. All were in favor.

**Secretary's Report:**

**Correspondence:**

- E-mail from Robert Gardner: [serc\_terc\_monthly\_update] August 2015 Edition; NFPA 400 Updated in Response to West Explosion, CDC Ammonia Card; NEMA's Crude by Rail Emergency Preparedness webinar; Commodity Flow Study 2015; Pipeline safety information aimed at school; July 14, 2015 SERC meeting minutes; FW: EPCRA (non-313) On-line Training for States, Tribes, LEPCs and Local Planners and Responders
- E-mail from Faith Mayer: ERG 2016 Orders
- E-Mail from Faith Mayer: Marplot Class
- 2015 Lonza Rockland Contingency Plan
- AR-1: 11/9/15- Fisherman's Co-op, Vinalhaven, about 1 gal. 11/27/15 – 5 Elliot St, Thomaston – 275 gallons fuel.
- E-mail from Jeff Marcotte asking if there is any funding to attend training?

- **Treasurer's Report:**

Received September 2015: LEPC Grant Reimbursements: interest August \$24.69 and September -\$23.83; HM 8049-\$10766.85

Received October 2015: LEPC Grant Reimbursements: HM 8071: \$6650.49; Interest Income- #24.65

Bills pd. out in September 2015: Personal Services: \$347.97; General Operating Expenses: \$58.68; HM8049-\$135.49; HM 8071-\$8008.87; HM 8072-\$475.51

Bills pd. out in October 2015: Personal Services: \$440.87; General Operating Expenses: \$117.36; HM 8049-\$ 1451.85; HM 8071-\$1052.00; HM 8072-\$2702.07

LEPC Operational Fund balance as of Oct. 2015	\$ 328.23
Grant and other fund balances as of Oct 2015	<u>\$ 92928.57</u>
Total balance in checkbook as of Oct 2015	\$ 93256.80

Jeff Marcotte made the motion to accept the Treasurer Report and Laurie Beckwith seconded the motion. All approved.

**Training & Exercises updates:**

**Training updates:** *Knox County LEPC has \$6,197.46 available for responder/facility HAZMAT/Chemical Safety related training for the period Jul 1, 2015 thru Jun 30, 2016.*

EMT-Basic	Knox EMA	Sep 5 thru Dec 13
Intermediate EMT	Knox EMA	January thru Mid- May on Saturdays
Professional Development Courses	Knox EMA	Monthly Local EMA meetings

### Exercises:

- Update from PBMC- “Code Silver” Series- Laurel talked about the Code “Silver” Exercise at Pen Bay Medical Center. There was discussion on the full scale hospital which will be held on December 5, 2015.
- It was asked about Local HAZWOPER Training. There will be 2 from Maritime Energy wanting to do the full course. Robert gave some suggestions on which he can get to teach this training. Also go onto the SERC website and go under Training and you will find more instructors.

### New Business:

#### Election of Vice Chair, Secretary and Treasurer:

Vice Chair – Ray made the motion to elect Jeff Marcotte as Vice Chair and Laurie Beckwith seconded the motion. All in favor.

Secretary – Ray made the motion to elect Donna Allen as Secretary and Jeff Marcotte seconded the motion. All in favor.

Treasurer – Laurie made the motion to elect Ray Sisk as Treasurer and Robert Williams seconded the motion. All in favor.

#### Old/Miscellaneous Business:

- Update from Dragon Products/post exercise – no report as a representative from Dragon was not present.
- Update from PBMC “Code Silver” series. Laurie spoke on this.
- Knox County LEPC online! [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema) (navigate to Knox County LEPC...)
- Next regular LEPC meeting will be **February 2, 2016 at 10:30 AM**, at the EMA Office at 301 Park St.
- Robert Williams made a motion and Ray Sisk seconded the motion to adjourn. All in favor.

Meeting Adjourned: 11:02 AM.

Respectfully submitted,

*Donna Allen*

Donna Allen

LEPC Secretary